

**INTERNAL REGULATIONS
OF COMENIUS UNIVERSITY IN BRATISLAVA,
FACULTY OF PHYSICAL EDUCATION AND SPORT**

Internal regulation

Dean's directive no. 3/2022

**Distinctiveness of doctoral studies
at Comenius University in Bratislava,
Faculty of Physical Education and Sport**



Year 2022

The Dean of Comenius University in Bratislava, Faculty of Physical Education and Sport (hereinafter FPES CU) issues in accordance with Art. 36, par. 2 of Internal Regulation no. 4/2015 approved by the Academic Senate of FPES CU, Statute, this internal regulation, Dean's Directive no. 3/2022, Distinctiveness of doctoral studies at Comenius University in Bratislava, Faculty of Physical Education and Sport.

Art. 1

Subject matter

This directive regulates and clarifies the issue of doctoral studies at FPES CU.

Art. 2

Legislative provision of doctoral studies

Doctoral studies at FTVŠ UK are mainly governed by:

- (1) The provisions of Section 54, Act no. 131/2002 Coll. on Higher Education Institutions and on Amendments to Certain Acts (hereinafter Act).
- (2) The provisions of Articles 23 to 35, Internal Regulation no. 2/2020, which was approved by the Academic Senate of Comenius University in Bratislava and the Academic Senate of FPES CU in Bratislava, Study Regulations of FPES CU.

Art. 3

Distinctiveness of doctoral studies at FPES CU

- (1) The student's study program consists of a study part (30 credits) and a scientific research and pedagogical part (150 credits). To complete the study properly, the student must obtain 180 credits, including credits for state exams.
- (2) The study part is focused on the acquisition of knowledge from compulsory subjects (*methodology of sports sciences, presentation of scientific work and ethics of scientific work*) and theoretical background of the subject of research resulting from the topic of the dissertation.
- (3) The scientific research and pedagogical part include research activities resulting mainly from the implementation of the research project and other scientific research activities. It is implemented through compulsory subjects *the creation of the dissertation project, the creation of the dissertation I. and II., the elaboration of the dissertation project, the execution of the dissertation examination and the elaboration of the dissertation and its defense* and other research activities. Further research is evaluated mainly in terms of publishing activities, active participation in conferences and recognition of awards (citations at home and abroad). The pedagogical part includes creative pedagogical activities.
- (4) The student, in cooperation with the supervisor, compiles his / her individual study plan from the list of compulsory and optional subjects. The student chooses at least 5 elective courses from the offer that are relevant to the topic of the dissertation. 2 elective courses can be enrolled at other faculties of Comenius University in Bratislava or at other universities. The recommended study plan is compiled so that by completing it the student meets the conditions for the proper completion of studies in the standard length corresponding to the study program.
- (5) Publishing activity and study stay. Applies to students admitted since the academic year 2022/2023.
 - a) During the doctoral study, the student is required to publish at least 4 outputs of a scientific nature (not abstracts), of which 1 abroad, of which 1 in an indexed journal (WOS or SCOPUS with IF, SJR, SNIP or CiteScore ≥ 0.10). The outputs of the

student's creative activity must be published in peer-reviewed publications, in domestic and foreign scientific journals and in scientific or professional conferences at home and abroad. When defending the dissertation, the student must have registered at least 4 outputs of a scientific nature in the records of publishing activities, all published during the doctoral study. In the case of an output in an indexed journal, it is sufficient if the output is accepted by the publisher of the journal, about which the student submits a relevant document before defending the dissertation. It is recommended that the publication outputs have an affinity for the topic of the dissertation. The student must be the main or correspondent author of the output in an indexed journal.

- b) At the same time, the student must complete at least one short-term (5 or more working days) study stay at a foreign university or at a foreign research center. The student submits the relevant proof of participation on the study stay.
- (6) During the full-time study the student is obliged to perform within the Student Scientific, Professional and Artistic Activity (SSPAA), once in the theoretical section (in English) and once in the poster section (in English). The student in part-time study is obliged to perform in SSPAA once, either in the theoretical section (in English) or in the poster section (in English).
- (7) During the study, the full-time student is obliged to apply for a grant of young of Comenius University in Bratislava at least twice (in the 1st and 2nd year of study).
- (8) The student is obliged to fulfill the tasks arising from the pedagogical and scientific research focus of the workplace (department and faculty), which he / she is included.
- (9) The student is included in the supervisor's workplace (department, etc.), who according to the law determines his / her study plan as a priority. If necessary, the student also carries out pedagogical activities at another workplace (department, etc.), which will be agreed in advance by both parties (the head of the relevant workplaces, the student and his / her supervisor).
- (10) The student is obliged to stay at the workplace to which he / she is included during the teaching and examination part of the semester. In addition, he is obliged to be in the workplace in the position of the supervisor of the final thesis, opponent of the final thesis or administrator in case of participation at state exams. The student also participates in the events of the department and the faculty, according to the requirements of the supervisor, the head of the department and the faculty management. The student complies with the valid regulations of the Dean of the Faculty on the registration of presence at the workplace (Minutes No. 6 of the meeting of the Dean's Board of FTVŠ UK on 14.02.2013, item 5 q). The presence of full-time students at the workplace is necessary for at least 6 hours a day, with the condition of enrollment, and at the same time it is necessary to archive this attendance at the departments throughout the study.
- (11) The absence of a student at the workplace is possible, except in cases worthy of consideration, only in cases where the student carries out activities related to the processing of the dissertation or preparation of scientific outputs referred to in paragraph 5 of this article. The student informs about the absence, especially the supervisor and the head of the relevant workplace.
- (12) The duty of the student is not only mutual friendly communication with special regard to good manners, but also the strengthening of interpersonal relations in the workplace and the faculty and the dissemination of the good name of FPES CU.
- (13) Paragraphs 7) to 11) of this article do not apply to part-time students.

Art. 4

Final provision

- (1) This Directive shall enter into force on 01.09.2022.

- (2) Students admitted to study before the academic year 2022/2023 are subject to those regulations that were valid at the time of their admission to study.

Bratislava 14.03.2022

prof. Mgr. Marián Vanderka, PhD.
dean of FPES CU