

# Annex II to Erasmus+ Inter-Institutional Agreement

## Institutional Factsheet

### 1. Institutional Information

#### 1.1. Institutional details

<b>Name of the institution</b>	Université Paris Ouest Nanterre La Défense
Erasmus Code	F PARIS 010
EUC	
Institution Web site	www.u-paris10.fr
International relations office Web site	www.u-paris10.fr/international/service-des-relations-internationales-3579.kjsp?RH=FR&RF=INT_SRI
Online course catalogue	www.u-paris10.fr/formation/offre-de-formation-282684.kjsp?RH=INT_ects&RF=for_dipg%E9n

#### 1.2. Main contacts

<b>Contact person</b>	Julia ESLINE
<b>Responsibility</b>	Erasmus Institutional coordinator
<b>Contact details</b>	Mail : <a href="mailto:julia.esline@u-paris10.fr">julia.esline@u-paris10.fr</a> Tel : +33 1 40 97 71 87

<b>Contact person</b>	Julia ESLINE
<b>Responsibility</b>	Administrative contact for bilateral agreements
<b>Contact details</b>	Mail : <a href="mailto:julia.esline@u-paris10.fr">julia.esline@u-paris10.fr</a> Tel : +33 1 40 97 71 87

<b>Contact person</b>	Julia ESLINE
<b>Responsibility</b>	Contact person for outgoing students/staff
<b>Contact details</b>	Mail : <a href="mailto:julia.esline@u-paris10.fr">julia.esline@u-paris10.fr</a> Tel : +33 1 40 97 71 87

<b>Contact person</b>	Soraya MOHAND KACI
<b>Responsibility</b>	Contact person for incoming students/staff
<b>Contact details</b>	Mail : <a href="mailto:smohandk@u-paris10.fr">smohandk@u-paris10.fr</a> Tel : +33 1 40 97 74 07

### 2. Detailed requirements and additional information

#### 2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of instruction	Recommended language of instruction level *
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Student Mobility for Studies		French	B1 TCF
Staff Mobility for Teaching		French	B1

\* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

## 2.2. Additional requirements

**F PARIS 010** welcomes students with disabilities. The arrangements need to be discussed in advance. Further Information at: <http://caciope.u-paris10.fr/caciope/etudiants-handicapes/etudiants-handicapes-243343.kjsp>

## 2.3. Calendar

### 2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

<b>Autumn term</b>	May 15
<b>Spring term</b>	November 15

### 2.3.2. Decision Response

We will send our decision within **10** weeks.

### 2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than 6 weeks after the assessment period has finished at our institution.

### 2.3.4. Termination of Agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## 3. Additional information

### 3.1. Grading system

**F PARIS010** : [http://www.u-paris10.fr/international/systeme-ects-2988.kjsp?RH=INT\\_OETU&RF=INT\\_ects](http://www.u-paris10.fr/international/systeme-ects-2988.kjsp?RH=INT_OETU&RF=INT_ects)

Notation française	Notation ECTS	Définition
16 -20	A	EXCELLENT : résultat remarquable, seulement quelques insuffisances mineures
15 - 16	B	TRÈS BIEN : résultat supérieur à la moyenne malgré un certain nombre d'insuffisances.
13 - 14	C	BIEN : travail assez bon, avec des insuffisances notables
11 -12	D	SATISFAISANT : travail honnête mais comportant des lacunes importantes
10	E	PASSABLE : résultat satisfaisant aux critères minimaux
08 - 09	FX	INSUFFISANT : un travail supplémentaire est nécessaire pour l'octroi d'un crédit

00 - 08	F	INSUFFISANT : un travail supplémentaire considérable est nécessaire
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### 3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Exchange students information and advisory office
<b>Responsibility</b>	
<b>Contact details</b>	Phone : 0033 (0)140974098 <a href="mailto:Relations-internationales@u-paris10.fr">Relations-internationales@u-paris10.fr</a>
<b>Website</b>	<a href="http://www.u-paris10.fr">www.u-paris10.fr</a>

### 3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education: [http://ec.europa.eu/education/lifelong-learning-policy/ects\\_en.htm](http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm). We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

<b>Contact person</b>	Exchange students information and advisory office
<b>Responsibility</b>	
<b>Contact details</b>	Phone : 0033 (0)140974098 <a href="mailto:Relations-internationales@u-paris10.fr">Relations-internationales@u-paris10.fr</a>
<b>Website</b>	<a href="http://www.u-paris10.fr">www.u-paris10.fr</a> / International

### 3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

<b>Contact person</b>	Soraya MOHAND KACI
<b>Responsibility</b>	Incoming Erasmus students coordinator
<b>Contact details</b>	<b>Mail : <a href="mailto:smohandk@u-paris10.fr">smohandk@u-paris10.fr</a></b> <b>Tel : +33 1 40 97 74 07</b>
<b>Website</b>	<a href="http://www.u-paris10.fr/international/se-loger-317589.kjsp?RH=INT_ME">http://www.u-paris10.fr/international/se-loger-317589.kjsp?RH=INT_ME</a>