

Annex II to Erasmus+ Inter-Institutional Agreement

Institutional Factsheet

1. Institutional Information

1.1. Institutional details

Name of the institution	University of Zagreb
Erasmus Code	HR ZAGREB 01
EUC	
Institution Web site	www.unizg.hr
International relations office Web site	http://international.unizg.hr/
Online course catalogue	Courses / programs in Croatian http://international.unizg.hr/international_students/studiescourses_in_croatian Courses / programs in English http://international.unizg.hr/international_students/coursesprogrammes_in_english

1.2. Main contacts

Contact person	Tajana Nikolić (Ms),
Responsibility	Erasmus Institutional coordinator
Contact details	erasmus.coordinator@unizg.hr, Tel: +385-1-46-98-165

Contact person	Tajana Nikolić (Ms),
Responsibility	Administrative contact for bilateral agreements
Contact details	erasmus.coordinator@unizg.hr, Tel: +385-1-46-98-165

Contact person	Maja Grđan
Responsibility	Contact person for outgoing students/staff
Contact details	Maja Grđan (Ms), erasmus-student-sms@unizg.hr, 00385 1 46 98 106 Ivana Veldić (Ms), erasmus-outgoing@unizg.hr

Contact person	Željka Pitner
Responsibility	Contact person for incoming students/staff
Contact details	incoming@unizg.hr, 00385 1 46 98 105

2. Detailed requirements and additional information

2.1. Recommended language skills

The sending institution, following agreement with our institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Type of mobility	Subject area	Language(s) of	Recommended language of
------------------	--------------	----------------	-------------------------

		instruction	instruction level *
Student Mobility for Studies	813 Sports	Croatian/English	B2
Staff Mobility for Teaching	813 Sports	Croatian/English	B2

* Level according to Common European Framework of Reference for Languages (CEFR), see <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

For more details on the language of instruction recommendations, please refer to our course catalogue.

2.2. Additional requirements

AT N TRONDHE 01: The language of instruction at bachelor's level is Norwegian and no students can be accepted at that level unless they know Norwegian. For masters level, students need to have completed at least 3 years of university studies.)

2.3. Calendar

2.3.1. Nomination Deadlines

Applications/information on students nominated must reach our institution by:

Autumn term	10 May
Spring term	10 November

2.3.2. Decision Response

We will send our decision within **6** weeks.

2.3.3. Transcripts of Records

A Transcript of Records will be issued no later than **5** weeks after the assessment period has finished at our institution.

2.3.4. Termination of Agreement

This agreement can be terminated at any time by mutual consent. In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one given year will only take effect as of 1 September of the next year. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

3. Additional information

3.1. Grading system

3.2. Visa

Our institution will provide assistance, when required, in securing visas for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

Contact person	Zeljka Pitner
Responsibility	Incoming students
Contact details	incoming@unizg.hr , 00385 (0)1 4698105
Website	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb

3.3. Insurance

Our institutions will provide assistance in obtaining insurance for incoming and outgoing students/staff, according to the requirements of the Erasmus Charter for Higher Education: http://ec.europa.eu/education/lifelong-learning-policy/ects_en.htm. We will inform incoming students/staff of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Contact person	Zeljka Pitner
Responsibility	Incoming students
Contact details	incoming@unizg.hr , 00385 (0)1 4698105
Website	http://international.unizg.hr/international_students/exchange_students/before_coming_to_zagreb

3.4. Housing

Our institution will guide incoming student/staff in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

Contact person	Vlado Levak
Responsibility	
Contact details	vlado.levak@sczg.hr
Website	http://international.unizg.hr/international_students/exchange_students/student_services/housing